

AGENDA MANAGEMENT SHEET

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|--|--|--|
| <i>Name of Committee</i> | Stratford-on-Avon Area Committee | |
| <i>Date of Committee</i> | 23 November 2005 | |
| <i>Report Title</i> | Community Development Fund 2005/6 | |
| <i>Summary</i> | This report gives details of the applications received for the Area for this year's (2005/6) Community Development Fund. It describes the processes followed in evaluating the applications and makes recommendations as to which applications should receive a grant. | |
| <i>For further information please contact:</i> | Helene Toogood Community Partnership Officer, Stratford Area Tel: 01789 290787 <small>helenetoogood@warwickshire.gov.uk</small> | Doug Henderson Community Partnership Officer, Stratford Area Tel: 01789 290787 <small>doughenderson@warwickshire.gov.uk</small> |
| <i>Would the recommended decision be contrary to the Budget and Policy Framework?</i> | No. | |
| <i>Background papers</i> | Guidance Notes and Application Forms | |

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s) Applies to all
- Other Elected Members
- Cabinet Member
- Chief Executive David Carter as Reporting Officer
- Legal Peter Endall
- Finance David Preece
- Other Chief Officers Marion Davis
- District Councils Stratford District Council - for comments
- Health Authority

Police

Other Bodies/Individuals Representatives from Council for Voluntary Service, Warwickshire Rural Community Council, Promoting Inclusion and Enterprise, and Heart of England Community Foundation - for comments.

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Agenda No

Stratford-on-Avon Area Committee – 23 November 2005.

Community Development Fund 2005/6

Report of the County Solicitor and Assistant Chief Executive

Recommendation

That the Area Committee confirms:

1. The eligibility of applications
2. Which applications should receive a grant
3. The level of funding to be received by each application

1. Introduction

- 1.1 The arrangements for allocating the Community Development Fund have evolved over several years and this is the sixth year that applications have been dealt with by the Area Committees.
- 1.2 Applications were invited between 1 June and 22 August 2005. Overall 120 applications were received for the County and of these 19 applications were received for Stratford Area. Consultation has been undertaken with County Council departments and external partners in order to clarify the relationship of applications to mainstream funding and to minimise the risk of inappropriate duplication and conflict with the priorities of the Council.
- 1.3 The Stratford-on-Avon Area Committee funding sub-group considered the applications submitted to the Community Development Fund at its meeting of 5 October 2005.
- 1.4 The applications have now been evaluated against the eligibility and scoring criteria set out in the application guidance (also outlined in Section 2 below). These criteria were agreed at Area Committee on 24 March 2004. The comments on eligibility and the amounts that applications should receive are set out in **Appendix A** attached. The process that has been followed is summarised in the section below.

2. Eligibility and Scoring of Bids

- 2.1 The criteria against which this year's Community Development Fund applications have been scored are summarised below: (A complete set of the

guidance notes for the Community Development Fund is attached as **Appendix B**).

- The Community Development Fund **will give preference** to:
 - *The establishment/start up cost for a new group*
 - *Projects which expand and extend a community group i.e. training for their members or the creation of a business plan*
 - *Locally based organisations, serving local people*
 - *Projects which benefit people living in the most deprived areas*
 - *Projects which tackle more than one issue (based on the priorities of the Strategic Plan for Warwickshire and the Stratford District Community Plan)*
 - *Projects that demonstrate a lasting benefit to the community*

 - The Community Development Fund **will not fund**:
 - *One-off celebratory events e.g. daytrips*
 - *Sport activities or sport refurbishment projects*
 - *Large scale continued refurbishment schemes*
 - *Retrospectively – i.e. projects which start and or finish before the funding decision is made*
 - *The running costs of a group, activities which are deemed to be that group's main service*
 - *Projects which are the statutory responsibility of that or another group*
 - *Organisations which are already core funded by Warwickshire County Council*
 - *The religious practices of an organisation, although religious organisations can apply for a project, which is community based*
 - *Early years projects managed by a school. The project must be separately run although can be based on the school site*
 - *Projects that were funded in previous years (although groups which have previously been granted Community Development Funds may apply for a new project)*
- 2.2 These criteria were agreed at Area Committee on 24 March 2004 and are intended to provide clearer guidance to applicants regarding eligibility for use of the Community Development Fund. They are attached, along with the 'scoring point criteria', to the application form.
- 2.3 Applications to the Community Development Fund are invited from local community and voluntary groups.
- 2.4 **Appendix A** indicates which bids may fail one or more of these entry criteria and it is suggested that members confirm whether they support this view in each case. These applications have been scored should members wish to regard any of them as qualifying for a grant.
- 2.5 Applications have been scored against a number of factors relating to:
- (i) Location (deprivation) - up to 4 points
 - (ii) Community involvement and partnership working – up to 4 points

- (iii) The priorities set in the Strategic Plan for Warwickshire and the local Community Strategy – up to 10 points

3. Allocation of Grants

- 3.1 The overall Fund is £167,310. This has been divided between the Areas according to a formula agreed by Cabinet in February 2003. It relates to the level of deprivation, the size of the population and access to services within the Area. The amount available for Stratford is £32,680. A further £5,080 is available from projects that have declined to take up grants awarded to them in 2004/5, in full or in part. The total amount available is £37,760.
- 3.2 The total amount requested by the 19 applicants is around £74,664. Of these, the eligible bids total £65,164. Clearly it is not possible to fund all of these applications in full.
- 3.3 Although not bound by the scores, in previous years the practice has been to award grants to the highest scoring “eligible” applications. This usually involves a process of choosing between applications with the same number of points or reducing the grants at a particular points’ threshold in order to fit in with the money available. My suggestion as to how this might be achieved is as follows:
 - (i) It is possible to fund the 13 eligible bids scoring 5 points and above at the amount recommended (up to £5,000 each), as shown in the final column of the **Appendix A**.
 - (ii) If the Committee wishes to fund any other bids it should be borne in mind that reductions might affect the viability of some projects. The Committee is asked to consider how it wishes to allocate the Community Development Fund.

DAVID CARTER
County Solicitor and Assistant
Chief Executive

Shire Hall
Warwick
November 2005

Stratford-on-Avon Community Development Fund Applications 2005/06

Appendix A of Agenda No.

| Ref No | Project | Name of Association | Description | Ward | Eligibility | Score | Requested | Recommended |
|--------|--|--|--|-----------------------|----------------------------------|-------|-----------|----------------------------|
| 05/01 | Repair of Ufton Village Hall Roof | Ufton Village Hall Management Committee | To repair the flat roof over the extension at Ufton Village Hall, which would involve the removal of damaged covering and refelting of the area. | Harbury | Yes but withdrawn by group. | 4 | £2,000.00 | £0.00 |
| 05/02 | Broom Village Hall | Broom Village Hall Community Group | To replace flooring to hall as part of the redevelopment of the village hall. | Bidford | Yes | 5 | £5,000.00 | £5,000.00 |
| 05/03 | Snitterfield Village Hall Hearing Loop Project | Village Hall Management Committee | To provide a hearing loop in Snitterfield Village Hall. | Snitterfield | Yes | 5 | £1,304.00 | £1,000.00 |
| 05/04 | The Manor Memorial Ground Burmington | Burmington Parochial Church Council | To create and maintain a new public amenity in Burmington on consecrated ground, to provide seating and notice boards, and to fund plants and trees. | Brailes | Yes | 5 | £5,000.00 | £1,000.00 * conditional |
| 05/05 | Upgrade central heating and replace guttering | Harbury Village Hall Management Committee | To upgrade the heating system by replacing old storage heaters, replace guttering and repaint Harbury Village Hall. | Harbury | Yes | 5 | £5,000.00 | £3,000.00 * conditional |
| 05/06 | Creation of a three year Business Plan | Tysoe Children's Group Ltd | To create a three-year business plan, to build on existing work and to plan for the future. | Vale of the Red Horse | No – received WBF award in 2000. | 4 | £5,000.00 | £0.00 |
| 05/07 | New Headquarters for 1st Wilmcote Scouts | 1st Wilmcote Scouts | To fund works to provide a new headquarters building for 1st Wilmcote Scouts, including fitting out of the interior. | Aston Cantlow | Yes | 5 | £5,000.00 | £3,000.00 |
| 05/08 | Lighthorne Heath Community Visual Enhancement | Lighthorne Heath Garden Army (umbrella group of the Village Hall Trustees) | To improve the village landscape with the help of a designer, to pay for materials, and hire of tools and equipment. | Harbury | Yes | 6 | £5,000.00 | £2,000.00 * conditional |
| 05/09 | Long Compton Toddlers Group Storage Facility | Long Compton Toddlers Group | To provide a storage facility for Long Compton Toddlers, and to involve the Youth Club members in its construction. | Compton | Yes | 8 | £995.00 | £995.00 * conditional |
| 05/10 | Alcester Guide and Scout Headquarters | Alcester Guide & Scouts | To contribute towards interior works to the new Guide and Scout Headquarters in Alcester, including toilets and sanitation work. | Alcester | Yes | 5 | £5,000.00 | £5,000.00 |

Stratford-on-Avon Community Development Fund Applications 2005/06

Appendix A of Agenda No.

| Ref No | Project | Name of Association | Description | Ward | Eligibility | Score | Requested | Recommended |
|--------|---|--------------------------------|---|---|---|-------|-----------|---------------------------|
| 05/11 | Installation of accessible toilet and baby change | Wellesbourne Village Hall | To install an accessible toilet cubicle and baby change facility at Wellesbourne Village Hall. | Wellesbourne | Yes | 6 | £5,000.00 | £5,000.00 |
| 05/12 | Henmen's Group | Henmen's Group | To provide a new double oven cooker for use by the Henmen's Club at the Hub in Henley-in-Arden. | Henley-in-Arden | Yes | 5 | £500.00 | £500.00 * conditional |
| 05/13 | Young People's Mentoring Project | Safeline | To support young survivors of sexual abuse, with mentoring support from older survivors and clinical supervision. | All wards in Stratford-upon-Avon, Bidford, Wellesbourne | Yes | 7 | £4,380.00 | £4380.00 * conditional |
| 05/14 | Community Banking | Stratford-on-Avon Credit Union | To set up Community Banking in Studley, to fund rental costs of premises, equipment, marketing and running costs. | Studley | No – received CDF award in 1997/98, plus WBF in 2001. | 5 | £4,500.00 | £0.00 |
| 05/15 | The Lighthorne Celebration of a Decade: 1940s | Lighthorne Ladies | To produce a book to record war-time experiences and everyday life from 1940-1949. | Harbury | Yes | 4 | £985.00 | £0.00 |
| 05/16 | Mayo Road Play Area Committee | Queens Avenue Play Area | To replace play area equipment at Queens Avenue in Shipston-on-Stour. | Shipston | Yes but not ready to proceed. | 5 | £5,000.00 | £0.00 |
| 05/17 | Improved Food Preparation Facility | The Townsend Hall | To improve the food preparation area and replace kitchen equipment at the Townsend Hall in Shipston-on-Stour. | Shipston | Yes | 3 | £5,000.00 | £0.00 |
| 05/18 | Shotteswell Village Hall | Shotteswell Village Hall | To install a disabled toilet, necessitating the modification of the Ladies Cloakroom. | Farnborough | Yes | 5 | £5,000.00 | £5,000.00 |
| 05/19 | Shotteswell Playing Field | Shotteswell Playing Field | To fund play equipment, such as swings, and the installation of items at Shotteswell Playing Field. | Farnborough | Yes | 5 | £5,000.00 | £1,885.00 |

Key:
 CDF - Community Development Fund
 WBF - Well-being Fund
 * - Award recommended subject to a number of conditions being met. These are listed below:

| Ref No | Project | Name of Association | Conditions relating to the recommended award |
|--------|---|---|--|
| 05/04 | The Manor Memorial Ground Burmington | Burmington Parochial Church Council | <ul style="list-style-type: none"> • Award to be used to fund equipment only. • Award not to be used towards running costs to maintain the site - Burmington Parochial Church Council to identify how the maintenance costs for the site will be resourced. |
| 05/05 | Upgrade central heating and replace guttering | Harbury Village Hall Management Committee | <ul style="list-style-type: none"> • Award to be used towards the costs of the new heating system and work to gutters (including asbestos removal if required). |
| 05/08 | Lighthorne Heath Community Visual Enhancement | Lighthorne Heath Garden Army | <ul style="list-style-type: none"> • Lighthorne Heath Garden Army to confirm that the constitution for the Village Hall Committee permits them to operate as an umbrella group. If the award is to be paid into the Village Hall Committee Bank Account it must be ring-fenced. • Written permissions are required from all public landowners whose sites the group wishes to improve. The award must not be used for any works to privately owned land, including that owned by the corporate sector. • The group must confirm who will be responsible for insurance and maintenance of the work. • Grant to be used towards the cost of tool and equipment hire, and purchase of materials and plants. |
| 05/09 | Long Compton Toddlers Group Storage Facility | Long Compton Toddlers Group | <ul style="list-style-type: none"> • Written permission is required from the Village Hall Committee, as the storage shed is to be sited adjacent to the Hall. • This is subject to planning permission being granted. • The Long Compton Toddlers Group is required to check the health & safety and insurance requirements to facilitate the construction of the shed by the young people's group. |
| 05/12 | Henmen's Group | Henmen's Group | <ul style="list-style-type: none"> • Written permission is required from the Hub to permit the removal and disposal of the old cooker, and ongoing insurance and maintenance. |
| 05/13 | Young People's Mentoring Project | Safeline | <ul style="list-style-type: none"> • The award is recommended on the basis that it is used to fund a pilot project for one-year only. • The outcomes and outputs of this are to be evaluated by Safeline, and to be used as evidence to other funders should the need for the project be confirmed. • A clear exit strategy is required to demonstrate how service users would be centrally supported if further grants cannot be made other funders. |



WARWICKSHIRE COUNTY COUNCIL

COMMUNITY DEVELOPMENT FUND 2005/06

Application Guidance Notes

Warwickshire County Council's Community Development Fund has been established to help small scale community projects, particularly those in the more deprived areas of the County. **The maximum grant available per application is £5,000.** Applications to the Fund are invited from local community and voluntary groups.

The Community Development Fund will give preference to:

- The establishment/start up cost for a new group
- Projects which expand and extend a community group i.e. training for their members or the creation of a business plan
- Locally based organisations, serving local people
- Projects which benefit people living in the most deprived areas
- Projects which tackle more than one issue (see the scoring points criteria Appendix A)
- Projects that demonstrate a lasting benefit to the community

The Community Development Fund will not fund:

- One off celebratory events e.g. daytrips
- Sport activities or sport refurbishment projects
- Large scale continued refurbishment schemes
- Retrospectively – i.e. Projects which start and or finished before the funding decision is made
- The running costs of a group, activities which are deemed to be that groups main service
- Projects which are the statutory responsibility of that or another group
- Organisations which are already core funded by Warwickshire County Council
- The religious practises of an organisation, although religious organisations can apply for a project which is community based
- Early years projects managed by a school. The project must be separately run although can be based on the school site
- Projects that were funded in previous years (although groups which have previously been granted Community Development Funds may apply for a new project)

If your project falls within the list above and your group is a community/voluntary group please now complete the attached application form.

Application Process

1. The size of the boxes on the application form should be taken as a guide to the level of detail required. If there is insufficient space available on any part of the application form it is permissible to use a supplementary sheet or to expand the boxes, if an electronic copy is used. Applicants are free to submit any additional information they wish in support of their application, but this will not usually be necessary.

Appendix B of Agenda No.

2. Prospective applicants are welcome to make informal contact for further information or advice on how to make an application. Applicants are also advised to contact the relevant County Councillor concerning their proposals as early as possible (see Appendix C).
3. All applications must be received by Monday 22 August 2005.
4. The application form must be signed by a County Councillor. This will normally be the local County Councillor from the electoral division in which the organisation making the bid is based. When an application is in respect of a wider community (e.g. an interest group covering a whole town or larger geographical area) the bid may be signed by a County Councillor involved with the application, who should state the nature of his/her involvement. (See Appendix C)
5. **Please send your signed application form to:**

Helene Toogood
Community Partnership Officer
Stratford-on-Avon Area Office
Warwickshire County Council
C/o Stratford-on-Avon District Council
Elizabeth House
Church Street
Stratford-upon-Avon CV37 6HX

Tel: 01789 290 787 (direct dial) or via 01926 410 410

Process when applications are received by the closing date Monday 22 August 2005:

1. All applications will be acknowledged.
2. Applications will be assessed against the scoring points criteria, as indicated in Appendix A.
3. The Community Partnership Officer may visit applicants to discuss their bid and obtain more information, such as statement of accounts.
4. Stratford-on-Avon Area Committee will consider all applications and allocate funding as appropriate.
5. All applicants will be advised of the outcome of the Area Committee decision within two weeks of the Area Committee Meeting.
6. Successful projects will receive their funding once the Area Office has received the Applicants acceptance form, which requires details of the Bank/Building Society Account that the money will be paid into. Payment will usually be made on receipt of invoice from the applicant.

In addition to the Community Development Fund, the County Council provides a number of other discretionary funding opportunities. These and wider funding opportunities are described in "A Guide To Funding Opportunities", available from the address as stated at 5 above. This information may also be obtained from the County Council's website at www.warwickshire.gov.uk/grants.

Appendix A

Community Development Fund – Scoring Point Criteria

The criteria reflect priorities that have been identified by the County Council and partner organisations in producing the Strategic Plan for Warwickshire 2002-05 and five District-based Community Plans. Applications will be scored against the following criteria:

Location - 1, 2, 3 or 4 points. Points will be allocated according to levels of deprivation in individual wards.

Education and Lifelong Learning - 1 point. Applications that contribute to raising the aspirations and levels of attainment and achievement of learners, reduce barriers to learning, improve access through IT, or develop early years provision.

Health and Well-being – 1 point. Applications that promote healthy lifestyles and tackle health inequalities, protect vulnerable children, improve the health of older people, or reduce hospital waiting times.

Crime and Community Safety - 1 or 2 points. Applications which contribute to the reduction of crime, the fear of crime, or anti-social behaviour, in particular: violent crime, house burglary, drug and alcohol misuse, vandalism, nuisance behaviour and disorder and reducing deaths and injuries caused by fire or road accidents. 2 points will be awarded when an application focuses on reducing the involvement of young people in crime.

Economy and Employment – 1 point. Applications which support improvements in the local economy and its support systems (including ICT) help job creation, promote the image of the County, or help narrow the gap between advantaged and disadvantaged areas.

Transport – 1 point. Applications that will improve and integrate public transport, encourage walking and cycling, promote changes in travel habits, reduce traffic congestion, or the safety of people as they travel.

Environment - 1 point. Applications which contribute to improving the quality of the built environment where people live and work (with emphasis on the areas in most need), protecting the natural and rural environment and public access, improving energy management, reducing the amount of waste, or increasing recycling.

Community Involvement – 1, 2, 3 or 4 points. Applications that support increased levels of community and voluntary sector activity, encourage partnership working and increase people's ability to influence the work of the public agencies. 1 point up to the maximum of 4 will be given for applications, which show each of the following:

- ❑ Community level involvement in the bid;
- ❑ Increased community involvement or developing new activity/facilities;
- ❑ Relate specifically to increasing the involvement of young people;
- ❑ Demonstrate partnership working involving community and voluntary organisations.

Information and Access to Services – 1 point. Applications, which will help people gain information about and access to the services they need, either through conventional ways or ICT developments.

Reducing Inequalities - 1 point. Applications, which will help to reduce inequalities and promote the needs of disadvantaged or socially excluded people and groups.

Community Planning Priorities - 1 point. Applications, which contribute to the priorities of the local Community Plan or the County Strategic Plan

Appendix B of Agenda No.

Appendix B – Location scores by Ward

| District Ward | Points |
|-----------------------|--------|
| Alcester | 1 |
| Aston Cantlow | 2 |
| Bardon | 0 |
| Bidford | 2 |
| Brilles | 1 |
| Burton Dassett | 1 |
| Claverdon | 0 |
| Compton | 3 |
| Ettington | 2 |
| Farnborough | 1 |
| Harbury | 1 |
| Henley | 0 |
| Kineton | 2 |
| Kinwarton | 0 |
| Long Itchington | 2 |
| Moreton Morrell | 0 |
| Napton Priors | 1 |
| Quinton | 2 |
| Salford Priors | 3 |
| Sambourne | 2 |
| Shipston | 0 |
| Snitterfield | 1 |
| Southam | 1 |
| Stratford Alveston | 0 |
| Stratford Guild | 0 |
| Stratford Market Hall | 1 |
| Stratford New Town | 0 |
| Studley | 1 |
| Tanworth | 0 |
| Tanworth Earlswood | 1 |
| Tredington | 0 |
| Vale of the Red Horse | 1 |
| Welford | 1 |
| Wellesbourne | 2 |
| Wootton Wawen | 3 |

N.B. The points column refers to the location section of the Points Scoring Criteria in Appendix A.

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Appendix C

Names and contact numbers of County Councillors in Stratford-on-Avon District

| County Councillor | Telephone number | County Council Division |
|-------------------|------------------|-----------------------------|
| John Appleton | 01327 261044 | Southam |
| George Atkinson | 01564 793478 | Henley-in-Arden |
| Peter Barnes | 01789 750837 | Bidford-on-Avon |
| David Booth | 01926 640728 | Kineton |
| Jill Dill-Russell | 01789 205819 | Stratford Avenue & New Town |
| Richard Hobbs | 01789 730331 | Aston Cantlow |
| Richard Hyde | 01789 298897 | Stratford South * |
| Nina Knapman | 01789 764319 | Alcester |
| Anita Macaulay | 01789 842923 | Wellesbourne |
| Helen McCarthy | 01527 857443 | Studley |
| Michael Perry | 01564 829214 | Stratford South * |
| Chris Saint | 01608 662290 | Shipston-on-Stour |
| Izzi Seccombe | 01295 680668 | Stour & The Vale |
| Bob Stevens | 01926 814031 | Feldon |

To check which division your project is located in, visit the County Council's web site at www.warwickshire.gov.uk/councillors and enter the postcode for the location of your project.

Alternatively, contact Helene Toogood on 01789 290 787 (direct dial) or via 01926 410 410 if you do not have access to the Internet or require assistance.

* The division of Stratford South is served by Cllr Hyde and Cllr Perry.



WARWICKSHIRE COUNTY COUNCIL
COMMUNITY DEVELOPMENT FUND 2005/06

Application Form

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|---|--|
| <p>1. Project title – what is the project called?</p> | |
| <p>2. Name of the group applying – Give the name, address and telephone number of the group and main contact person/s.</p> | <p>Name</p> <p>Address</p> <p>Telephone</p> <p>E-mail</p> |
| <p>3. Status of group – State what type of group you are e.g. a non-profit making, voluntary or community group and if you are a registered charity or have a written constitution.</p> | <p>Please attach a copy of relevant documentation.</p> |
| <p>4. Description of project: What do you wish to do? What will you be using the money for?</p> | |

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| | |
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| <p>5. Amount of money applying for – Give the total requested, plus a simple itemised breakdown of how this will be spent (e.g. £1,000 flooring, £1,000 rewiring, £2,000 kitchen equipment). £5,000 will normally be seen as the maximum allowable. Please attach any quotes and/or estimates.</p> | <p>Total amount = _____</p> |
| <p>6. Total cost of the project – What is the total cost of the project? If it is more than you are applying for, give details of how you will find the balance. Give details of any other grants you have applied for or have received from the County Council or other sources (e.g. Lottery) towards the project. If the project requires on-going funding, explain how this will be obtained.</p> | <p>Please attach a further sheet if necessary</p> |
| <p>7. Location of project – Give the address of where the project will be based.</p> | |
| <p>8. Community served by the project – Which area (give the name of the division/s) and or group of people (e.g. people with a particular disability) who will benefit?</p> | |
| <p>9. Community Needs/Community Involvement – What will this project achieve for your community that is not currently available? Say how it will help community involvement.</p> | |
| <p>10. Monitoring – How will you judge success? E.g. Number of people involved, area of land improved.</p> | |
| <p>11. Relationship to other projects, partnerships and services – Explain how your project will fit in with any other related projects or services affecting your community.</p> | |
| <p>12. Timetable – Give details of your planned timetable for the project. When will the grant be spent by? (We expect you to spend the total amount granted within one year of receiving the funds). Are there any external factors, which might delay you?</p> | |

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| 13. Additional Information – Please use this section should you wish to provide additional information that may assist in your application. | |
| 14. Signature of contact person as detailed in 2 above. | |
| 15. Date | |

This part of the form should be completed by a County Councillor.

| | |
|---|--|
| 16. County Councillor Support - If you support this project please sign this box. | <p>_____</p> <p><i>County Councillor's signature</i> <i>Date</i></p> <p>Please print name _____</p> |
| 17. County Councillor Involvement - Have you been or will you be actively involved in this project? If yes please state how. | |

This form may be obtained electronically by emailing the Area Office at stratfordoffice@warwickshire.gov.uk. When completed, please return the form to:

Helene Toogood
Community Partnership Officer
Stratford-on-Avon Area Office
Warwickshire County Council
C/o Stratford-on-Avon District Council
Elizabeth House
Church Street
Stratford-upon-Avon CV37 6HX

Tel: 01789 290 787 (direct dial) or via 01926 410 410

If you require this application pack in an alternative format, please contact the Area Office at the address above.

Closing date for applications: MONDAY 22 AUGUST 2005